



RAFFLE/AUCTION DONOR AGREEMENT FORM

Description of Item/Service:

Please be as specific as possible and attach additional descriptive information if applicable.

Contact Person for Auction Winner:

Please provide name, telephone number and email address

Fair Market Value:

Expiration Date:

If date is not provided, item expires 5/18/2019 (one year after Gala date).

Restrictions:

Special instructions, blackout dates, gratuity not included, etc.

Any other costs in fulfilling donation that OACC should be aware of?

Item(s) Gift Certificate(s) is/are:

Enclosed

To follow by: (date & method)

Name of Donor (as it should appear in event material)

Donor

Company

Address

City

State

Zip

Telephone

Fax

Email

OACC Contact

Please return this form with a high-resolution image of the donated item(s) and/or the company logo via email to: crystallee@oacc.cc If you prefer to send the form via postal mail (see OACC address below), a digital photo of the item must still be sent via email.

Gift certificates should be sent to: Oakland Asian Cultural Center, 388 Ninth Street, Suite 290, Oakland, CA 94607
ATTN: Gala Committee

Delivery of donated items: Please contact Crystal Lee or 510-637-0460, to coordinate delivery of the donated item.

Deadline for auction donations: May 7, 2018 (in order to be included in the printed Gala Program).

For questions, contact: Crystal Lee at 510-637-0460 or crystallee@oacc.cc

All contributions are tax-deductible to the extent allowed by law. OACC operates under section 501(c)(3) of the IRS code. Tax ID # 73 - 1649335. No goods or services will be provided in return for this contribution.

