



RAFFLE/AUCTION DONOR AGREEMENT FORM

Description of Item/Service:

Please be as specific as possible and attach additional descriptive information if applicable.

Name of Donor (as it should appear in event material)

Donor

Company

Address

City

State

Zip

Telephone

Fax

Email

OACC Contact

Contact Person for Auction Winner:

Please provide name, telephone number and email address

Fair Market Value:

Expiration Date:

If date is not provided, item expires 5/5/2018 (one year after Gala date).

Restrictions:

Special instructions, blackout dates, gratuity not included, etc.

Any other costs in fulfilling donation that OACC should be aware of?

Item(s) Gift Certificate(s) is/are:

Enclosed

To follow by: (date & method)

Please return this form with a high-resolution image of the donated item(s) and/or the company logo via email to: gala21@oacc.cc If you prefer to send the form via postal mail (see OACC address below), a digital photo of the item must still be sent via email.

Gift certificates should be sent to: Oakland Asian Cultural Center, 388 Ninth Street, Suite 290, Oakland, CA 94607
ATTN: Gala Committee

Delivery of donated items: Please contact Donna K. Khorsheed, gala21@oacc.cc or 510-637-0464, to coordinate delivery of the donated item.

Deadline for auction donations: April 20, 2017 (in order to be included in the printed Gala Program).

For questions, contact: Donna K. Khorsheed at 510-637-0464 or gala21@oacc.cc

All contributions are tax-deductible to the extent allowed by law. OACC operates under section 501(c)(3) of the IRS code. Tax ID # 73 - 1649335. No goods or services will be provided in return for this contribution.

